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Job Title: **Driller's Helper**
Department: Operations
Reports to: Driller
Employee Type: Non-exempt

Job Summary: The Driller's Helper assists the Driller with all aspects of the drilling program (including vehicle maintenance) and is responsible for compliance with all safety and other requirements of the Company and the Client.

Duties/Responsibilities:

- Moving drill from one setup to another
- Setting up drill, decking and other related equipment, as well as casing
- Handling drill rods and core tubes
- Removing loaded tubes out of the hole, loading empty tubes back in
- Clean/Wash/Place the core into boxes; labeling the boxes correctly
- Handling chip trays and sample bags, proper marking of samples
- Equipment maintenance and repair
- Cleaning equipment and maintaining a clean work site
- Mixing drill mud and additives for increasing viscosity or lubrication down the hole
- Maintaining water source or source of lubricants (i.e. water lines and supply pumps)
- Transporting supplies and equipment
- Using tools, equipment and machinery including pickups, vans, water trucks, tractors, skidders, forklifts, pipe wrenches, fall protection systems and other safety equipment in compliance with state and federal regulations

Education and Qualifications:

- Must have a high school diploma or GED
- Mechanical skills preferred
- Class A or Class B, CDL license within 6 months of hire date
- Must pass company background checks including drug screen
- Must have an excellent driving record within company standards

Knowledge, Skills and Abilities:

- Ability to read and understand basic instructions
- Able to take direction well, have strong decision-making skills, and possess basic math skills
- Possess knowledge of basic mechanics and be able to deal with problem solving several concrete variables in standard situations
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals
- Willing and able to perform physically strenuous work in all weather conditions
- Must be willing to travel for extended periods of time

Environmental Factors and Physical Requirements:

While performing the duties of this job, the employee is regularly required to use hands to handle objects, tools of controls, twist or reach to accomplish repairs, and talk or hear in a possibly noisy environment. The employee may be required to occasionally help to lift 75+ pounds.

Additional Information:

A typical Driller's work schedule is 12 hour work shifts – two weeks on and one week off. This schedule is subject to change depending on company and customer contracts.

The nature of the business may require that the responsibilities associated with this job may change from time to time in accordance with the Company's needs. This description is not intended to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to the position. Nothing in this job description restricts the Company's right to assign or reassign duties and responsibilities to this job at any time.